



## Business Assistance Grant Program GRANT APPLICATION

_____		_____	
Business Name		EIN	
_____		_____	
Applicant's Name		Title	
_____			
Registered Business Address			
_____		_____	_____
City		State	Zip Code
_____		_____	
Website Address		Email Address	

### Current Business Type

<input type="checkbox"/> Sole Proprietor	Years in Business _____
<input type="checkbox"/> Limited Partnership	
<input type="checkbox"/> Corporation	Number of Employees _____
<input type="checkbox"/> "S" Corporation	
<input type="checkbox"/> Other _____	Annual Revenue _____

Briefly describe your current business:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Does your company have a presence on the web?       Yes       No

If yes, your current web address: \_\_\_\_\_

How long have you had a website? \_\_\_\_\_

Does your company currently sell products on the web?       Yes       No

Do you track visitation to your business?       Yes       No      How? \_\_\_\_\_

**Approximately** how many visitors/guests does your business receive each year? \_\_\_\_\_

Do you currently market/advertise your business?       Yes       No

If yes, what are your primary methods of advertising? (please check all that apply)

Print       Online/Internet       Social Media       Radio       TV       Other

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## Project Information

Please attach (up to three) additional pages addressing the following:

- **Project Description** - In detail, describe your planned project.
- **Project Goals** - What do you hope to accomplish by implementing this project?
- **Measurements** - How will you measure the effectiveness of project implementation?
- **Business License** – Please attach a copy of your company's business license, if applicable. If your business license is pending, please make note in your application.

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## Anticipated Project Budget

Total Project Cost:                   \$ \_\_\_\_\_                   Anticipated Start Date: \_\_\_\_\_  
Requested Grant Funding:           \$ \_\_\_\_\_                   Anticipated Date of Completion: \_\_\_\_\_  
Funds provided by Business:       \$ \_\_\_\_\_

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## Project Vendors

**Please list chosen vendors:**

**Is this vendor located  
in Fauquier County?**

Business Name: \_\_\_\_\_

Yes                    No

Service provided: \_\_\_\_\_

Business Name: \_\_\_\_\_

Yes                    No

Service provided: \_\_\_\_\_

Business Name: \_\_\_\_\_

Yes                    No

Service provided: \_\_\_\_\_

Business Name: \_\_\_\_\_

Yes                    No

Service provided: \_\_\_\_\_

Please Note: Preference will be given to applicants engaging other Fauquier County businesses in the project.

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Changes in vendors, made after the application is submitted, must be approved by the Town of Warrenton.

By signing this application, I understand and adhere to the guidelines set forth in the Business Assistance Matching Grant Program criteria. I understand that this application in no way represents grant acceptance and that the application is subject to review by the Town of Warrenton Department of Economic Development, the Fauquier County Department of Economic Development (FCDED), and the Economic Development Authority (EDA). A performance agreement with the Economic Development Authority shall be required as a condition of the grant. I also acknowledge the financial responsibility of providing matching funds in an amount equal to any grant awarded upon project completion, should my company receive this grant.

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Applicant's Signature

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Title

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Date

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### Checklist for Completion of Application:

To apply, please submit the following:

- Application Form**
  - Project Information pages**
  - A copy of your Town of Warrenton business license.**
  - Check here if you will be submitting a copy of your license with your *Application for Reimbursement*.
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### Information should be sent by mail, to:

Town of Warrenton Department of Economic Development  
19 Culpeper Street  
Warrenton, VA 20186  
Attention: Thomas G. Wisemiller

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Sponsored by  
**Town of Warrenton Department of Economic Development,**  
**Fauquier County Department of Economic Development**  
and  
**Fauquier County Economic Development Authority**