



TOWN OF WARRENTON

Parks & Recreation

WARF Online Registration System for Group Exercise Classes

Use of the WARF is by reservation only at this time for all reservations and group activities. Reservations may be made up to 7 days in advance for members and 4 days in advance for guests on our website at <https://warrentonva.clubautomation.com> or via telephone during operating hours at 540-349-2520.

When reserving online, members and guests will need to log into their account. If this is your first time logging in to this system, please click on **"First Time Here?"** and enter First Name, Last Name, and Email address. Upon logging in you will be prompted to enter/verify basic information about yourself. On that initial page, the email address you enter and the password you choose will be your login information going forward. If you do not have an account or do not know your login information, please contact us via telephone or email at parksandrec@warrentonva.gov and we will gladly assist you. Once you're logged in, follow the instructions below for group exercise class reservations:

1. Select Group Activity Tab on the left hand side of the screen.
2. Select the class you would like to register for from the list provided
3. Select the date you would like to attend by clicking the green "Sign Up" button
4. Click on the person who will be attending the class and their name will change to green.
5. **FOR GUESTS:**
 - a. Click the "Add to Cart" button. You will only have 20 minutes to pay and ensure your spot in the class.
 - b. Click the yellow "View Cart" button in the top right corner.
 - c. Enter your credit card information and click the green "Submit Payment" button on the right.
 - d. If payment was successful, a confirmation page with receipt details will generate. You can print a copy for your records if needed.
6. **FOR MEMBERS:**
 - a. Click the "Register" button
 - b. A "Registration Confirmation" window will pop up for you to select "OK."
 - c. The green button next to the class should now say "Registered."