



# TOWN OF WARRENTON

Community Development Department

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(540) 347-2405

Homeowner as Contractor Form

Permit# \_\_\_\_\_

(This form is to be completed by homeowner(s) who intend to function as their own General or Trade Contractor.)

In the Commonwealth of Virginia homeowners may function as their own general and or trade contractor(s). Statute 54.1-1101 of the Code of Virginia states that any person who performs or supervises the construction, removal, repair or improvement of no more than one primary residence owned by him/her for his/her own use during any 24-month period, may do so without a contractor's license. (Note: The Commonwealth of Virginia does require a written contract for any residential construction work done for a homeowner for compensation.)

Any homeowner(s) electing to function as their own general or trade contractor(s) is responsible for understanding and complying with Part I of the current Virginia Uniform Statewide Building Code (USBC) and the International Residential Building Code (IRC) as adopted and modified by the Commonwealth as defined in the USBC.

Owner/Contractors shall obtain a certificate of occupancy for any building constructed, repaired or improved by him/her prior to conveying such property to a third party purchaser, unless such purchaser has acknowledged in writing that no certificate of occupancy has been issued and such purchaser consents to acquire the property without a certificate of occupancy. A final inspection report will satisfy this requirement on projects where a certificate of occupancy already exists.

Any person who violates provisions in either of the above two statements shall be guilty of a Class 1 misdemeanor. The third or any subsequent conviction of same during a 36-month period shall constitute a Class 6 felony.

### AFFIDAVIT

As owner, I affirm that I am obtaining a permit for work in the Town of Warrenton at the tract or parcel of land identified below, to erect a structure, repair or improve an existing structure, construct a driveway, etc., the total fair market value of which will be One Thousand Dollars (\$1,000.00) or more.

YES\_\_\_ ; NO\_\_\_ : **As owner, I plan to serve as my own General Contractor** on this project and as such I am aware that I must complete the Town of Warrenton Contractor List. I also understand that as General Contractor I am ultimately responsible for this project's compliance to all zoning, building and municipal codes.

YES\_\_\_ ; NO\_\_\_ : **As owner, I plan to serve as my own Trade Contractor(s)** on this project in this/these trade area(s): \_\_\_\_\_ . I understand that in this/these trade area(s) I am responsible for this project's compliance to all zoning, building and municipal codes.

I further certify that I am aware of the provisions of Title 54, Chapter 11 of the Code of Virginia which requires a contractor or tradesman to be properly licensed or certified by the Virginia Department of Occupation and Regulation before he/she may engage in, or offer to engage in, work for the general public for compensation.

Subject Property Street Address: \_\_\_\_\_

\_\_\_\_\_  
Print Owner Name

\_\_\_\_\_  
Owner Signature

\_\_\_\_\_  
Date