

September 25, 2014

Cathy Nicely  
Program Support Technician, Water Permits  
Department of Environmental Quality  
Northern Regional Office  
13901 Crown Court  
Woodbridge, VA 22193

RE: MS4 Annual Report, Town of Warrenton  
General Permit Number: VAR040124

Dear Ms Nicely:

This letter is to serve as the MS4 Annual Report for the Town of Warrenton for the period ending on June 30, 2014. The report is very limited due to the very short reporting period as follows:

- August 21, 2013: Town received its notification as a MS4 community.
- February 17, 2014: Town submitted its initial Registration Statement
- April –May 2014: Town provided additional information to DEQ concerning the submitted Registration Statement.
- May 30, 2014: Town received approval of Registration Statement with General Permit effective date as the date of the letter (May 30, 2014).

Based on the above, this annual report is for the time period of May 30, 2014 to June 30, 2014, a total of 30 days.

- a. Background Information.
  - (1) The name and permit number of the program submitting the annual report; **Town of Warrenton, Permit Number VAR040124**
  - (2) The annual report permit year; **2014 covering the time period of May 30, 2014 to June 30, 2014 (total of 30 days).**
  - (3) Modifications to any operator's department's roles and responsibilities; **No changes.**
  - (4) Number of new MS4 outfalls and associated acreage by HUC added during the permit year; and **No outfalls and no acres were added to any of the three HUCs for the Town.**
  - (5) Signed certification; Attached.
- b. The status of compliance with permit conditions, an assessment of the appropriateness of the identified best management practices and progress towards achieving the identified measurable goals for each of the minimum control measures; **Minimum progress due to the limited time period of only 30 days.**
- c. Results of information collected and analyzed, including monitoring data, if any, during the reporting period; **Not applicable, no data collected or analyzed.**

- d. A summary of the stormwater activities the operator plans to undertake during the next reporting cycle; See attached MS4 Program Plan spreadsheet indicating “Timeline” for Program Year (PY) 1&2. Since the PY1 was only 30 days in length, the Town will attempt to address those items not completed in the upcoming year and as much as possible with the PY2 items as time allows. It is anticipated that the MS4 program Plan will need to be updated by the end of the second report period, June 30, 2015.
- e. A change in any identified best management practices or measurable goals for any of the minimum control measures including steps to be taken to address any deficiencies; No change at this time, but expect to update and modify at the end of the second report period, June 30, 2015.
- f. Notice that the operator is relying on another government entity to satisfy some of the permit obligations (if applicable); The Town maintains and is responsible for the street and highways in the town, but it has been recently identified that a portion of limited access highway (Route 17 Spur) in the town is potentially covered under the VDOT permit. The Town will be pursuing a determination in the coming year as it develops a TMDL plan.
- g. The approval status of any programs pursuant to Section II.C of the general permit (if appropriate), or the progress towards achieving full approval of these programs; and Nothing to report.
- h. Information required for any applicable TMDL special condition contained in Section I of the general permit. Nothing to report, development of TMDL action plan is initiation process.

The following is a summary of the activities performed by the Town towards addressing the BMP goals and progress outlined in the registration statement:

- BMP 1.1 Identified the following news –education/outreach resources and mediums for communicating and informing the public of stormwater program and issues:
- a. Town Crier Quarterly Newsletter
  - b. Town Website
  - c. Notes on monthly water bills
  - d. Annual Drinking Water Quality Report, Stormwater comment to be included.
  - e. Information table at a 1<sup>st</sup> Friday event/Spring Festival
- BMP 2.2 Held open to public worksession with Planning Commission on May 20, 2014 and a public hearing on July 15 on VSMP program and ordinance and MS4 program. Programs to be briefed and approved by the Town Council in PY2.
- BMP 3.1 Storm Sewer Mapping; began collecting existing mapping of storm sewers to be incorporated into a GIS overlay. Considerable mapping of the town was found, but not on the GIS system. Mapping overlay initiated for PY2.
- BMP 3.5 There was one sanitary sewer overflow from a manhole during a storm event on May 16, 2014 which was reported to DEQ via 5 day letter and in the monthly DMR for the wastewater Treatment Plant.
- BMP 4.1 Four E&S inspections were conducted during the period. The projects had prior approved E&S plans. Six violations were noted and corrected.
- BMP 4.4 There was limited training opportunities during the time period, but one employee attended initial VSMP inspector training in March 2014.

BMP 5.1 Stormwater Management Ordinance: DEQ gave an email approval of the final draft of the VSMP Stormwater Ordinance on June 26, 2014. The ordinance was briefed and open to public comment as stated in BMP2.2 above.

BMP 6.2 Identified the following town facilities and activities with a high potential for pollution discharge:

- a. Town shop and motor pool
- b. Wastewater Treatment Plant
- c. Taylor MS sewer pump station
- d. Cedar Run sewer pump station
- e. Rady Park sewer pump station.
- f. Water Treatment Plant

BMP 6.3 Identified the following areas 1 acre or greater that potentially may require nutrient/turf management plans:

- a. Warrenton Aquatic and Recreational Fields (WARF) complex
- b. Fauquier High School athletic fields
- c. Taylor Middle School athletic fields
- d. Warrenton Middle School athletic fields
- e. Highland School athletic schools

WARF developed a nutrient management plan as a requirement of the DEQ and Corps of Engineers lake construction permit.

Again, this report is for the period of May 30, 2014 to June 30, 2014. Should there be any additional information or questions needing to be addressed, contact Edward B. Tucker, Jr., Director of Public Works/Utilities, at 540-347-1858.

CERTIFICATION: Attached